

**EVIDENCE REQUIREMENTS FOR ESTABLISHING BIRTH FACTS FOR AMENDED OR DELAYED BIRTH
CERTIFICATE**

All records submitted must verify the facts claimed and must be submitted in either of the following forms:

- (1) A statement on letterhead stationary of the official and signed by the official who has custody of the records. The statement must show the name and address of the company, agency, or institution where the record is filed. It must show the name of the person for whom the birth certificate is to be filed, the date or age, place of birth and/or parents' names.
- (2) A copy of a record which is certified to be true copy by the official having custody of the original record. The record must show the name and address of the company, agency, or institution where the record is filed. **Uncertified copies of documents are not acceptable.**

NOTE: Social Security Administration will issue copies of records which will not contain a certification statement. Their copies are usually acceptable without a certification state.

SUGGESTED EVIDENCE

- () **School Census Record** Obtain from the Board of Education (County Administration Office) or school where attended. High School Diplomas and/or Report Cards **are not acceptable**, since they do not show any facts of birth. (Must be 10 years or older)
- () **Marriage Application** Obtain a certified copy of the marriage **application** record from the office or agency where the license was issued. Your marriage certificate and/or marriage license **are not acceptable**, since they do not show your birth information. (Must be 10 years or older)
- () **Child's Birth Record** Obtain a certified copy of birth from the Vital Records Office in the state of your child's birth. Certificate must be certified and list your correct age at the time of the child's birth. (Must be 10 years or older)
- () **Voter's Registration** Obtain a copy of the application or statement from the Voter's Registration Office, where you registered to vote. Your voter's card **is not acceptable**, since it will not show any birth facts.
- () **Social Security Printout** Obtain a copy of the Application when you or your parents applied for a Social Security Card. Your Social Security Card and/or Earnings Statement **are not acceptable**, since your card and earnings statement do not show any facts of birth. (Must be 10 years or older)
- () **Health Dept. Record** Obtain statement or record from the Health Department where treatment or shots were received. (Must be 10 years or older)
- () **Employment Record** Obtain a statement from the personnel office of employer. (Must be 10 years or older)
- () **Driver's License Statement** Obtain a statement from the Public Safety Department which shows information recorded when you applied for a driver's license. Your current Georgia driver's license **is not acceptable**, since it does not meet the ten year or older requirement.
- () **Military Record** Obtain a certified copy of your Military Discharge, Form DD214, from the Clerk of Superior Court where the you filed your DD214 or your original of your DD214 which should be in your possession. (Must be 10 years or older)

- () **Hospital Record** Obtain a statement from medical records department (Must be 10 years or older)
- () **Doctor Statement** Obtain a statement from your Physician. (Must be 10 years or older)
- () **Insurance Record** Obtain a statement from the home office or agent from the company when you applied for insurance. Usually the policy will only contain your age at the time of issuance. (Must be 10 years or older)

MUST HAVE THREE PIECES OF EVIDENCE:

TWO PIECES OF EVIDENCE NEEDS TO HAVE CORRECT SPELLING OF NAME; DATE OF BIRTH; PARENTS FULL NAMES, INCLUDING MOTHER MAIDEN NAME; PLACE OF YOUR BIRTH.

ONE PIECE OF EVIDENCE NEEDS ONLY TO HAVE CORRECT SPELLING OF NAME; DATE OF BIRTH OR AGE; AND PLACE OF BIRTH.